

MINUTES
AIRPORT ADVISORY BOARD
Monday, March 8, 2021
6:00 p.m.
Rockwall City Hall
385 S. Goliad Street, Rockwall, Texas 75087

I. CALL MEETING TO ORDER

The meeting was called to order at 6:00 PM. Present were Jacob North, Fred Hansen, Guy White, Mike Potter, Tim Wolf, and Matt Murphey. Board member Brad Bassett was absent.

II. OPEN FORUM

The audience was given the opportunity to share comments or concerns with the Board as part of Open Forum. Audience members speaking were:

John Brown, owner of Rudy's Aviation. Mr. Brown provided comments and complaints he has with the FBO, Melissa Hardin of F46 Aviation Services.

III. Appointments

- 1. Appointment with Clark Staggs to provide comments regarding the north and south runway protection zones, and thoughts for communication among aircraft owners, pilots, and general aviation enthusiast, and take any action necessary.**

Clark Staggs stated his concerns with the Oncor power lines on the north side of the airport. He asked the Board to support burying the power lines. Mr. Staggs hangs his airplane at Mesquite but has landed in Rockwall many times. He informed the Board that he has contacted representatives from Oncor as well regarding his concerns.

He also asked that there be a way to communicate among the tenants at the airport. Mr. Potter stated that there is a Facebook page called the Friends of Rockwall Airport.

Mr. Staggs also represents the property owner across the south runway and discussed working with the city to remove trees. He offered to meet with city staff to discuss the matter and see how both parties could work together on this issue.

After discussion related to the powerlines on the north, Mr. Wolf made a motion to support lowering or removing the power lines on the north end of the runway. Mr. Murphey provided the 2nd and the motion was approved 6-0.

IV. DISCUSSION/ACTION ITEMS

- 1. Consider approval of the minutes from the August 31, 2020 Airport Advisory Board meeting and take any action necessary.**

Mr. Murphey made a motion to approve the minutes from the August 31, 2020 board meeting. Mr. North provided the 2nd and the motion was approved 5-0-1 with Mr. Potter abstaining.

2. Discuss and consider selection of a Chairperson and Vice-Chairperson, and take any necessary action.

Mr. Wolf made motion to nominated Mike Potter to serve as Chairman of the Board. Matt Murphey provided the 2nd and the motion was approved 6-0.

Mr. Potter made a motion to nominate Tim Wolf as Vice-Chairman of the Board. Mr. North provided the 2nd and the motion was approved 6-0.

3. Hear a report from Melissa Hardin, FBO / Airport Manager, including a 2020 Annual Report and take any action necessary.

- Melissa Hardin gave a hangar, fuel, and operations report for 2020
- She said maintenance in the shop has been slow in the previous year due to the pandemic. She will be interviewing mechanics in anticipation that it will pick back up in the near future.

4. Hear a staff report to include updates on projects at the airport and take any action necessary.

- **CARES Act And Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Funding**
- **Land Adjacent to the Airport (Athey Property)**
- **Land Lease Agreement / Hangar Conversion**
- **Potential Capital Improvements**

Joey Boyd gave an update on the following items:

CARES Act Funds

The CARES Act provided approximately \$100 million to general aviation airports for any purpose for which airport revenues may be lawfully used. The Ralph M Hall / Rockwall Municipal has been allocated \$30,000 and no local match is required.

The City rebuilt 6 hangar pads at the airport in the FY 19 budget but did not allocate funds in the FY 20 budget nor the upcoming FY 21 airport operating budgets. It is proposed that the CARES Act funds be used for replacing old asphalt hangar pads with new concrete pads. TXDOT Aviation's Guidance on CARES Act state that small capital improvements and maintenance projects such as pavement repairs are eligible expenditures. These funds are earmarked for the airport with the TXDOT Aviation grant department and approved in the airport budget.

The Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA)

The CRRSAA was signed into law by the President on December 27, 2020, includes nearly \$2 billion in funds to be awarded as economic relief to eligible U.S. airports and eligible concessions at those airports to prevent, prepare for, and respond to the coronavirus disease 2019 (COVID-19) pandemic. Non-primary commercial service and

general aviation airports will share \$45 million based on their airport categories, such as National, Regional, Local, and Basic. It was not known what the allocation will be for Rockwall at that time.

Land Adjacent to the Airport

Representatives of the ownership group have indicated they are still interested in an aviation related project on the land that will benefit the airport.

Potential Airport CIP Projects

There was previous discussion about requesting a PAPI / VASI system and a new runway lighting system being added to the Aviation Capital Improvement Program (ACIP) for our airport. It was decided that further discussion would take place at the next meeting.

V. ADJOURNMENT

The meeting was adjourned at 7:29 PM.

PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS 28TH DAY OF JUNE 2021.

ATTEST:



Joey Boyd, Assistant City Manager



Mike Potter, Chairman

MINUTES
AIRPORT ADVISORY BOARD
Monday, June 28, 2021
6:00 p.m.
Rockwall City Hall
385 S. Goliad Street, Rockwall, Texas 75087

I. CALL MEETING TO ORDER

The meeting was called to order at 6:04 pm. Present were Matt Murphey, Brad Bassett, Mike Potter, Tim Wolf, and Jacob North. Absent were Guy White and Fred Hansen

II. OPEN FORUM

The audience was given the opportunity to share comments or concerns with the Board as part of Open Forum. No members of the audience spoke during Open Forum.

III. DISCUSSION/ACTION ITEMS

- 1. Consider approval of the minutes from the March 8, 2021 Airport Advisory Board meeting and take any action necessary.**

Mr. Murphey made a motion to approved the minutes from the March 8, 2021 meeting. Mr. North provided a 2nd and the motion was approved 5-0.

- 2. Hear a report from Melissa Hardin, FBO / Airport Manager and take any action necessary.**

Melissa Hardin, FBO gave an update on airport operations and activities, including fuel sales. She said the Civil Air Patrol is basing a plane at the airport. Eagles Nest hangars have transitioned to the city and her company, F46 Aviation Services is managing these facilities for the City.

- 3. Hear a staff report to include updates on projects at the airport and take any action necessary.**

Joey Boyd gave an update on the following items:

CARES Act Funds

The Ralph M Hall / Rockwall Municipal Airport received an allocation of \$30,000 from the CARES Act. Five hangar pads were rebuilt at the airport using these grants funds.

The Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA)

The CRRSAA was signed into law by the President on December 27, 2020, includes nearly \$2 billion in funds to be awarded as economic relief to eligible U.S. airports and eligible concessions at those airports to prevent, prepare for, and respond to the coronavirus disease 2019 (COVID-19) pandemic. Non-primary commercial service and general aviation airports will share \$45 million based on their airport categories, such as National, Regional, Local, and Basic. The City is receiving \$32,000 to use for improvements at the airport.

Land Adjacent to the Airport

Representatives of the ownership group have indicated they are interested in an aviation related project on the six acres adjacent to the Airport.

FY 2022 Budget Requests / Potential Airport CIP Projects

Staff has requested for normal operational items such as equipment repairs, building maintenance, vehicle repairs, AWOS maintenance as part of the annual budget process. These items will be considered for funding over the next few months. The City's current fiscal year ends September 30, 2021 and the new fiscal year begins on October 1, 2021.

Other budget requests involve 5 additional hangar pad replacements on the east side of the airport. Also, a budget request has been submitted for consideration to use **Non-Primary Entitlement Grant Funds** to replace the existing runway lighting system with a new Medium Intensity Runway Light (MIRL). The existing runway lighting system is more than 25 years old and needs to be replaced. The City's electrical contractor has indicated it will be difficult to continue to repair it in the future. The beacon is approximately the same age and has been repaired several times over many years.

There is currently \$600,000 allocated to the Ralph M Hall / Rockwall Municipal Airport in the federal Non-Primary Entitlement grant fund. If approved in the budget, a new Letter of Interest would be submitted to TXDOT Aviation to get these projects programmed into the Federal Airport CIP Program. The highest priority would be the new runway lighting system. Project estimates are:

| | |
|---|------------------|
| Install new Medium Intensity Runway Lights: | \$637,680 |
| Lighted Wind Cone: | \$31,130 |
| New Beacon Tower: | \$75,570 |
| Engineering / Design: | \$95,416 |
| Construction Admin/Testing: | \$81,882 |
| Total Budget Estimate: | \$921,678 |

IV. ADJOURNMENT

The meeting was adjourned at 6:29 PM.

**PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE
CITY OF ROCKWALL, TEXAS, THIS 27TH DAY OF SEPTEMBER 2021.**

ATTEST:



Joey Boyd, Assistant City Manager



Mike Potter, Chairman

MINUTES
AIRPORT ADVISORY BOARD
September 27, 2021
6:00 p.m.
Rockwall City Hall
385 S. Goliad Street, Rockwall, Texas 75087

I. CALL MEETING TO ORDER

The meeting was called to order at 6:00 PM. Present were Mike Potter, Fred Hansen, Jacob North, Brad Bassett. Absent were Guy White, Tim Wolf, and Matt Murphey.

II. OPEN FORUM

The audience was given the opportunity to share comments or concerns with the Board as part of Open Forum. No members of the audience spoke during Open Forum.

III. DISCUSSION/ACTION ITEMS

- 1. Consider approval of the minutes from the June 28, 2021 Airport Advisory Board meeting and take any action necessary.**

Brad Bassett made a motion to approve the minutes from the June 28, 2021 meeting. Jacob North provided a 2nd and the motion was approved 4-0.

- 2. Hear a report from Melissa Hardin, FBO / Airport Manager and take any action necessary.**

Melissa Hardin, FBO gave an update on airport operations and activities.

- 3. Hear a staff report to include updates on projects at the airport and take any action necessary.**

Joey Boyd gave an update to the Board on the following items:

Adjacent Land East of the Airport

Representatives of the ownership group have indicated they are interested in an aviation related project on the six acres adjacent to the Airport. Staff met with the developer to gather information on what TXDOT Aviation and FAA guidelines will allow in a hangar development and through-the-fence operation.

FY 2022 Budget Requests

The Rockwall City Council approved the FY 2022 budget and the operational items such as equipment repairs, building maintenance, vehicle repairs, AWOS maintenance. The new fiscal year began on October 1, 2021.

Other items approved in the budget are 5 additional hangar pad replacements on the east side of the airport. Also approved were matching grant funds to replace the existing runway lighting system with a new Medium Intensity Runway Light (MIRL). A Letter of Interest has been submitted to TXDOT Aviation to get these projects programmed into the Federal Airport CIP Program. The highest priority would be the new runway lighting system.

Project estimates are:

| | |
|---|------------------|
| Install new Medium Intensity Runway Lights: | \$637,680 |
| Lighted Wind Cone: | \$31,130 |
| New Beacon Tower: | \$75,570 |
| Engineering / Design: | \$95,416 |
| Construction Admin/Testing: | \$81,882 |
| Total Budget Estimate: | \$921,678 |

Oncor Electric Delivery Project North Side of Airport

In December 2020, the City asked Oncor to look at the feasibility of burying or lowering the power lines. You may remember that members of the aviation community have also spoken about this same matter at previous board meetings.

Oncor has a project from Royse City to the Rowlett Substation to replace conductors on the existing transmission lines. They are proposing to lower the transmission lines immediately north of the runway as part of the conductor project. The project is being designed and additional easements are being acquired from property owners along this route. Oncor has an existing 50-foot easement but needs to acquire 20 additional feet of aerial easement from 4 landowners for “sway” of the power lines only. While design has not been finalized, it is anticipated to lower pole 8/3 as much as 30 feet, and 8/4 as much as 21 feet in this project. More definitive information will be provided once the design is complete.

The timeline for the project is – work will begin on lines from Royse City to Fate in Spring 2022 and in Rockwall in Fall 2022.

Volunteer Appreciation Annual Reception

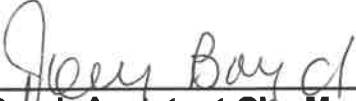
Each member of the Airport Advisory Board was invited to the City’s Annual Volunteer Appreciation Reception held on Thursday, September 30th from 6-8PM on the San Jacinto Plaza.

IV. ADJOURNMENT

The meeting was adjourned at 6:26 PM.

PASSED AND APPROVED BY THE AIRPORT ADVISORY BOARD OF THE CITY OF ROCKWALL, TEXAS, THIS 28TH DAY OF MARCH 2022.

ATTEST:



Joey Boyd, Assistant City Manager



Mike Potter, Chairman